

**Burlington County, NJ – Hazard Mitigation Plan 2024 Update  
 Planning Partnership Mitigation Strategy Workshop | Meeting Minutes**



<b>Purpose of Meeting:</b>	Planning Partnership Mitigation Strategy Workshop
<b>Location of Meeting:</b>	Burlington County Emergency Services Training Center (53 Academy Road, Westampton, New Jersey 08060)
<b>Date of Meeting:</b>	October 30, 2023 @ 9:00 A.M.

<p><b>Attendees:</b></p> <ul style="list-style-type: none"> <li>• <b>Burlington County</b> <ul style="list-style-type: none"> <li>○ Kristen Carr, OEM Deputy Coordinator</li> <li>○ Darryl Williams, OEM Coordinator</li> <li>○ Madison Hoff, Assistant Planner</li> </ul> </li> <li>• <b>Beverly (C)</b> <ul style="list-style-type: none"> <li>○ Kevin J. Richards, OEM Coordinator</li> </ul> </li> <li>• <b>Bordentown (C)</b> <ul style="list-style-type: none"> <li>○ Brian Maugeri Sr., OEM Deputy Coordinator</li> </ul> </li> <li>• <b>Burlington (C)</b> <ul style="list-style-type: none"> <li>○ Frank S. Caruso, OEM Coordinator</li> <li>○ Kenneth Shine, City Engineer</li> </ul> </li> <li>• <b>Burlington (Twp)</b> <ul style="list-style-type: none"> <li>○ Scott Hatfield, Township Engineer</li> </ul> </li> <li>• <b>Chesterfield (Twp)</b> <ul style="list-style-type: none"> <li>○ Michael Davison, OEM Deputy Coordinator</li> </ul> </li> <li>• <b>Delanco (Twp)</b> <ul style="list-style-type: none"> <li>○ Beverly Russell, Municipal Clerk</li> </ul> </li> <li>• <b>Delran (Twp)</b> <ul style="list-style-type: none"> <li>○ Joseph Cunningham Jr., OEM Coordinator</li> </ul> </li> <li>• <b>Eastampton (Twp)</b> <ul style="list-style-type: none"> <li>○ Bob Carr, OEM Coordinator</li> </ul> </li> <li>• <b>Edgewater Park (Twp)</b> <ul style="list-style-type: none"> <li>○ Brett Evans, Police Chief</li> </ul> </li> <li>• <b>Evesham (Twp)</b> <ul style="list-style-type: none"> <li>○ Eamonn Fitzpatrick-Ruth, EMS Chief</li> </ul> </li> <li>• <b>Florence (Twp)</b> <ul style="list-style-type: none"> <li>○ Philip Drangula, OEM Coordinator</li> <li>○ Albert Jacoby, OEM Deputy Coordinator</li> </ul> </li> <li>• <b>Lumberton (Twp)</b> <ul style="list-style-type: none"> <li>○ Ryan Engle, OEM Deputy Coordinator</li> </ul> </li> <li>• <b>Medford (Twp)</b> <ul style="list-style-type: none"> <li>○ Robert Dovi, OEM Coordinator</li> <li>○ Ryan Hofmann, OEM Deputy Coordinator</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Moorestown (Twp)</b> <ul style="list-style-type: none"> <li>○ Kevin Abernant, Township Manager</li> </ul> </li> <li>• <b>Mt. Holly (Twp)</b> <ul style="list-style-type: none"> <li>○ Glynn Eckart, OEM Coordinator</li> <li>○ Paul Hardifer, Construction Official</li> </ul> </li> <li>• <b>Mt. Laurel (Twp)</b> <ul style="list-style-type: none"> <li>○ Jay Appleton, OEM Coordinator</li> </ul> </li> <li>• <b>New Hanover (Twp)</b> <ul style="list-style-type: none"> <li>○ Kyle Tuliano, Police Chief</li> </ul> </li> <li>• <b>Palmyra (B)</b> <ul style="list-style-type: none"> <li>○ Ronald Lindemuth, OEM Coordinator</li> </ul> </li> <li>• <b>Pemberton (Twp)</b> <ul style="list-style-type: none"> <li>○ Craig L. Augustoni, OEM Coordinator</li> </ul> </li> <li>• <b>Riverton (B)</b> <ul style="list-style-type: none"> <li>○ Andrew Beuschel, OEM Coordinator</li> </ul> </li> <li>• <b>Shamong (Twp)</b> <ul style="list-style-type: none"> <li>○ John Lyons, OEM Coordinator</li> </ul> </li> <li>• <b>Southampton (Twp)</b> <ul style="list-style-type: none"> <li>○ Eamonn Fitzpatrick-Ruth, OEM Coordinator</li> </ul> </li> <li>• <b>Woodland (Twp)</b> <ul style="list-style-type: none"> <li>○ Michael Huber, OEM Coordinator</li> </ul> </li> <li>• <b>Wrightstown (B)</b> <ul style="list-style-type: none"> <li>○ James Ingling, OEM Deputy Coordinator</li> </ul> </li> <li>• <b>Tetra Tech</b> <ul style="list-style-type: none"> <li>○ Chris Huch, Project Manager</li> <li>○ Jessica Stokes, Lead Planner</li> <li>○ Heather Apgar, Planner</li> </ul> </li> <li>• <b>FEMA Region 2</b> <ul style="list-style-type: none"> <li>○ Meghan Wren, FEMA Region 2 Community Planner, Resilience Branch</li> </ul> </li> </ul>
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**Agenda Summary:** The purpose of the meeting was to describe the contains within the mitigation strategy, provide an opportunity for jurisdictions to review their previous mitigation actions with assistance from Tetra Tech planners, discuss what makes a good mitigation action, identify potential 2024 mitigation actions.

Item No.	Description	Action item(s):
1	<b>Introductions</b>	-
2	<p><b>Identifying and Developing Mitigation Strategies</b></p> <ul style="list-style-type: none"> <li>• The <b>Mitigation Strategy</b> is the County’s roadmap to reduce the risk of hazards identified in the HMP. The strategy is based on hazard impacts, asset vulnerability, and the County’s capabilities.</li> <li>• <b>Mitigation Actions</b> are specific activities, such as policies, projects, and studies, that stakeholders identify to reduce risk.                             <ul style="list-style-type: none"> <li>○ Forward-looking and incorporate changing conditions for the life of the County’s assets</li> </ul> </li> </ul>	-



	<ul style="list-style-type: none"> <li>○ Consider changing demographics, development patterns, impacts of climate change.</li> <li>○ Examples of actions may include elevating electrical and HVAC equipment to reduce the likelihood of damage from floodwaters or planting trees to lower temperatures exacerbated by pavement.</li> <li>● What is a <b>Mitigation Strategy</b>?             <ul style="list-style-type: none"> <li>○ A group of projects or actions to reduce the impacts of the hazards of concern on your community                 <ul style="list-style-type: none"> <li>▪ Plans and Regulations</li> <li>▪ Structure and Infrastructure Studies and Projects</li> <li>▪ Natural Systems Protection Studies and Projects</li> <li>▪ Education and Awareness Programs</li> </ul> </li> </ul> </li> <li>● Terms to describe the <u>Mitigation Strategy</u> include:             <ul style="list-style-type: none"> <li>○ <b>Mitigation Action Plan or Action Plan</b></li> <li>○ <b>Mitigation Projects or Initiatives or Actions</b></li> </ul> </li> <li>● Need a clear connection between vulnerabilities identified in the risk assessment and proposed mitigation actions.</li> <li>● The capability assessment can provide insight into challenges and opportunities for the mitigation strategy.</li> <li>● All actions proposed in the mitigation strategy must have a factual basis tied to hazards (<i>this shouldn't be a wish list!</i>)</li> </ul>	
<p><b>3</b></p>	<p><b>Review Previous Actions</b></p> <ul style="list-style-type: none"> <li>● Review the mitigation actions your jurisdiction identified in the previous HMP by providing a brief status narrative. Begin by providing the status:             <ul style="list-style-type: none"> <li>○ IN PROGRESS: Started but not complete</li> <li>○ ONGOING CAPABILITY: An action you now complete on a regular basis (maintenance, annual outreach, etc.). These actions will be included in your capabilities moving forward.</li> <li>○ NO PROGRESS: Not started</li> <li>○ COMPLETE: Finished!</li> </ul> </li> <li>● Actions that are COMPLETE or ONGOING will not be carried forward.</li> </ul>	<p><b>Planning Partnership</b></p> <ul style="list-style-type: none"> <li>● Complete Previous Actions Review Worksheet and submit to Jessica Stokes and/or Chris Huch.</li> </ul>
<p><b>4</b></p>	<p><b>Developing New Potential Actions</b></p> <ul style="list-style-type: none"> <li>● Quality not quantity             <ol style="list-style-type: none"> <li>1. Each action needs detailed information on the why, who, what, and when of the action.</li> </ol> </li> <li>● 2019 projects             <ol style="list-style-type: none"> <li>1. If a project is not finished and still a priority, include in 2024 HMP</li> <li>2. Remove general projects or make more specific</li> <li>3. Remove ongoing capabilities like maintenance or annual outreach</li> </ol> </li> <li>● <b>Each hazard needs at least one mitigation action</b></li> <li>● If your jurisdiction has Repetitive Loss Properties - an action is needed to mitigate the properties (elevation or acquisition) with specifics (street or neighborhood names, not specific addresses)</li> <li>● Four types of Mitigation Actions             <ol style="list-style-type: none"> <li>1. Plans and regulations</li> <li>2. Structure and Infrastructure</li> <li>3. Natural systems protection</li> <li>4. Education and awareness</li> </ol> </li> </ul>	<p>-</p>
<p><b>5</b></p>	<p><b>Next Steps</b></p>	<p>-</p>

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	<ul style="list-style-type: none"> <li>• Share information about the HMP Update via social media, community groups, and networks</li> <li>• Attend the Public Risk Assessment Meeting on Thursday, November 9 @ 7:00 p.m. via Teams: <a href="https://msteams.link/4HOW">https://msteams.link/4HOW</a></li> </ul>	
6	<p><b>Questions/Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Planning Partnership:</b> There are 11 communities involved in the NJDEP Climate Vulnerability Project. Is there an action that can be written for that project?             <ul style="list-style-type: none"> <li>○ <b>Chris Huch:</b> So those 11 communities can use their involvement in the project as a mitigation action. The project will have a robust vulnerability assessment which will be a great capability for those communities.</li> </ul> </li> </ul>	-