Purpose of Meeting:	Planning Partnership Risk Assessment Meeting
Location of Meeting:	Burlington County Emergency Services Training Center (53 Academy Road, Westampton, New Jersey 08060)
Date of Meeting:	October 30, 2023 @ 9:00 A.M.

Attendees:

- **Burlington County**
  - Kristen Carr, OEM Deputy Coordinator
  - Darryl Williams, OEM Coordinator
  - Madison Hoff, Assistant Planner
- **Beverly (C)**
  - Kevin J. Richards, OEM Coordinator
- **Bordentown (C)**
  - Brian Maugeri Sr., OEM Deputy Coordinator
- **Burlington (C)**
  - Frank S. Caruso, OEM Coordinator
  - Kenneth Shine, City Engineer
- **Burlington (Twp)**
  - Scott Hatfield, Township Engineer
- **Chesterfield (Twp)**
  - Michael Davison, OEM Deputy Coordinator
- **Delanco (Twp)**
  - Beverly Russell, Municipal Clerk
- **Delran (Twp)**
  - Joseph Cunningham Jr., OEM Coordinator
- **Eastampton (Twp)**
  - Bob Carr, OEM Coordinator
- **Edgewater Park (Twp)**
  - Brett Evans, Police Chief
- **Evesham (Twp)**
  - Eamonn Fitzpatrick-Ruth, OEM Coordinator
- **Florence (Twp)**
  - Philip Drangula, OEM Coordinator
  - Albert Jacoby, OEM Deputy Coordinator
- **Lumberton (Twp)**
- Ryan Engle, OEM Deputy Coordinator
- **Medford (Twp)**
  - Robert Dovi, OEM Coordinator
  - Ryan Hofmann, OEM Deputy Coordinator

- **Moorestown (Twp)**
  - Kevin Abernant, Township Manager
- **Mt. Holly (Twp)**
  - Glynn Eckart, OEM Coordinator
  - Paul Hardifer, Construction Official
- **Mt. Laurel (Twp)**
  - Jay Appleton, OEM Coordinator
- **New Hanover (Twp)**
  - Kyle Tuliano, Police Chief
- **Palmyra (B)**
  - Ronald Lindemuth, OEM Coordinator
- **Pemberton (Twp)**
  - Craig L. Augustoni, OEM Coordinator
- **Riverton (B)**
  - Andrew Beuschel, OEM Coordinator
- **Shamong (Twp)**
  - John Lyons, OEM Coordinator
- **Southampton (Twp)**
  - Eamonn Fitzpatrick-Ruth, OEM Coordinator
- **Woodland (Twp)**
  - Michael Huber, OEM Coordinator
- **Wrightstown (B)**
  - James Ingling, OEM Deputy Coordinator
- **Tetra Tech**
  - Chris Huch, Project Manager
  - Jessica Stokes, Lead Planner
  - Heather Apgar, Planner
- **FEMA Region 2**
  - Meghan Wren, FEMA Region 2 Community Planner, Resilience Branch

Agenda Summary: The purpose of the meeting was to provide an overview of the hazard mitigation planning process, discuss public and stakeholder outreach efforts, review the risk assessment results, including the hazard ranking, and introduce the SWOO exercise to the Planning Partnership.

Item No.	Description	Action item(s):
1	**Introductions**	-

2	**Project Status**
	• On schedule
	    o Risk Assessment – October 2023
	    o Identify Actions – September-November 2023
	    o Finalize Plan Maintenance – December 2023
	    o Draft Plan – January 2024
	    o Draft to NJOEM – February 2024
	    o Draft to FEMA – March 2024
		Planning Partnership
		• Post links on social media and department/agency websites
		• Make efforts to reach out to general public, stakeholders,

TETRA TECH

	• Remaining LOIPs
	   o Bass River (Twp)
	   o Delran (Twp)
	   o Fieldsboro (B)
	   o Maple Shade (Twp)
	   o Westampton (Twp)
	   o Willingboro (Twp)
	   o Woodland (Twp)
	• Public Outreach and Engagement
	   o Post links on social media and department/agency websites
	   o Stakeholder and neighboring municipalities surveys have been distributed
	   o Make efforts to reach out to:
	      ▪ General Public
	      ▪ Stakeholders
	      ▪ Neighbors
	• Socially Vulnerable Populations
		neighbors, and socially vulnerable populations

3	**Risk Assessment Overview**
	• Risk is defined as a function of :
	   o Hazard
	      ▪ Source of potential danger or adverse condition
	   o Exposure
	      ▪ Manmade or natural features that are exposed to the hazard
	   o Vulnerability
	      ▪ Damage susceptibility of the exposed features
	   o Adaptive Capacity (or capability)
	      ▪ Plans/policies
	      ▪ Response/recovery
	• Financial resources
		-

4	**Risk Assessment Results** • Provided an overview of the results from the risk assessment for each hazard. Results were a combination of qualitative and quantitative data.	-

5	**Hazard Rankings**
	• The calculated probability of a hazard occurring based on historical data
	• *Impacts to* _people_*,* _property_*, and the* _economy_ based on GIS data and analysis of exposure.
	• The degree to which *climate change* will affect future occurrences based on best available data.
	• The degree to which existing *capabilities* (the ability of your community to respond to the hazard based on ordinances, mitigation strategies and procedures, and readiness) decrease overall risk.
	• Ranking:
	   o High: Severe Weather
	   o Medium: Extreme Temperature, Dam Failure, Severe Winter Weather, Disease Outbreak, Drought
	   o Low: Flood, Wildfire, Earthquake
		-

6	**Strengths, Weaknesses, Obstacles, and Opportunities (SWOO)** • Strengths – what the County and communities do well; things upon which we can capitalize. • Weaknesses – what can be done better; what can be strengthened.	-

	• Obstacles – what stands in the way to implementation to prevent mitigation or response (for example regulatory, geographical, environmental, financial issues). • Opportunities - actions or projects to mitigate issues or improve resilience.	
7	**Next Steps** • Share information about the HMP Update via social media, community groups, and networks • Attend the Public Risk Assessment Meeting on Thursday, November 9 @ 7:00 p.m. via Teams: https://msteams.link/4H0W	-
8	**Questions/Discussion**	-